**Training 3**

**Training 3.0**

**Cybersecurity and Online Safety**

**Enhancing Cybersecurity and Online Safety**

Welcome to our discussion on cybersecurity practices, safe internet usage, data privacy, and troubleshooting common IT issues. These topics are crucial for ensuring a secure and efficient digital environment, particularly in educational settings. Let's explore the best practices and share our experiences, tips, and questions.

**Cybersecurity Practices:**

**Understanding Threats and Vulnerabilities:**

1. What are the most common cybersecurity threats and vulnerabilities that you encounter in your role?
2. How do you stay informed about the latest cybersecurity threats and trends?

**Implementing Strong Passwords and Two-Factor Authentication:**

1. What strategies do you use to create and manage strong passwords?
2. How do you implement and encourage the use of two-factor authentication in your organization or classroom?

**Safe Internet Usage:**

**Recognizing Phishing and Scam Emails:**

1. What are the telltale signs of phishing and scam emails? Can you share an example of a phishing attempt you encountered?
2. How do you educate others about recognizing and avoiding phishing scams?

**Safe Browsing Practices:**

1. What safe browsing practices do you follow and recommend to others?
2. Are there any specific tools or browser extensions that you use to enhance online safety?

**Data Privacy:**

**Understanding Data Protection Laws:**

1. What data protection laws are most relevant to your work, and how do you ensure compliance?
2. How do you stay updated on changes to data protection regulations?

**Secure Handling of Student Data:**

1. What practices do you follow to ensure the secure handling and storage of student data?
2. How do you educate students and colleagues about the importance of data privacy and security?

**Troubleshooting:**

**Identifying and Resolving Common Hardware and Software Issues:**

1. What are the most common hardware and software issues you encounter, and how do you resolve them?
2. Do you have a troubleshooting checklist or procedure that you follow?

**Performing Basic Maintenance Tasks:**

1. What basic maintenance tasks do you perform regularly to keep your hardware and software running smoothly?
2. How do you teach these maintenance tasks to others to promote self-sufficiency?

**Discussion Questions:**

1. What challenges have you faced when implementing cybersecurity practices and ensuring data privacy? How have you addressed these challenges?
2. Can you share a success story where your efforts in cybersecurity, safe internet usage, or troubleshooting significantly improved the digital safety and efficiency of your environment?
3. What resources or tools do you recommend for staying informed and proficient in these areas?

Feel free to share your experiences, ask questions, and provide insights on how you effectively manage cybersecurity, online safety, data privacy, and troubleshooting in your educational or professional settings. Let's collaborate and learn from each other to enhance our collective proficiency in these critical areas!

- END -